



BOARD OF LICENSE COMMISSIONERS

City Hall, 718 Main Street
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FITCHBURG CITY CLERK

Apr 04 2023 8:59 am

Daniel Sarefield, Chairman
Richard Boscardin
John Zarrella

MINUTES OF MEETING

A regular meeting of the Board of License Commissioners was held on Monday, March 20, 2023 and called to order by Commissioner Sarefield at 6:01 PM. Commissioner Boscardin was present, Commissioner Zarrella was absent. FPD Liaison Lieutenant Jeffrey Howe and City Clerk Joanna Bilotta were present.

I. REVIEW AND APPROVAL OF MINUTES OF PRIOR MEETING(S)

The minutes of March 13, 2023 were approved by roll call vote 2/0.

I. NEW APPLICATIONS

Special One Day Wine & Malt License

Andrea Davis, Saima Park 67 Scott Road, April 8, 2023, from 6:00 PM to 12:00 AM. Approximately 100 people, for live amplified music.

Ms. Davis was present at the meeting, shared this is a family community event with food, music and dancing. All servers are TIPS certified.

Lt. Howe had no concerns.

Application approved by unanimous roll call vote 2/0.

Monday - Saturday Entertainment Permit

Andrea Davis, Saima Park 67 Scott Road, April 8, 2023, from 6:00 PM to 12:00 AM. Approximately 100 people, for live amplified music, DJ, dancing.

Ms. Davis was present at the meeting, shared this is a family community event with food, music and dancing.

Lt. Howe had no concerns and advised Ms. Davis she would need to complete a Public Assembly request online.

Application approved by unanimous roll call vote 2/0.

Savannah Amoral, Crossroads Community Church, Park Hill Park, 27 Franklin Road, April 1, 2023, from 3:00 PM to 7:00 PM. Approximately 100 people, for live amplified music.

Ms. Amoral was present at the meeting, she stated this was an annual event for the Crossroads community church. It is a chance for the community to get together and to give back to the community.

Application approved by unanimous roll call vote 2/0.

Savannah Amoral, Crossroads Community Church, Crocker Playground, Westminster & Wachusett Street, April 21, 2023, from 3:00 PM to 7:00 PM. Approximately 100 people, for live amplified music.

Ms. Amoral was present at the meeting, she stated this was an annual event for the Crossroads community church. It is a chance for the community to get together and to give back to the community.

Application approved by unanimous roll call vote 2/0.

Alteration of Licensed Premises

Continuation: The Graham Witherspoon Companies, LLC DBA, Kingston Island Cuisine 480 & 488 Main Street.

Mr. Graham was present at the meeting. Commission Sarefield question the names on the new lease agreement provided. It is the commissions understanding for a Change of Premises application to be approved the license holder must have a lease for the premises in the name of the licensed corporate entity. Commissioner Sarefield advised he would reach out to the ABCC to seek clarification on the new lease agreement and share that information with Mr. Graham. Commissioner Sarefield stated they would hold a special meeting if needed to move the application along for the applicant.

Motion and second to continue deliberation to the next meeting approved by a roll call vote 2/0.

II. CORRESPONDANCE

There was no correspondence to discuss.

III. NEW BUSINESS

City Clerk Joanna Bilotta requested the commission check in with Saima Park to make sure they are informing anyone who is renting the space that they need to complete an online request with the City of Fitchburg to obtain all required permits needed for Public Assembly events.

NEXT REGULAR MEETING

Monday, April 3, 2023

The meeting adjourned at 6:41 PM

Respectfully submitted,

Joanna Bilotta, City Clerk

Approved:



Daniel Sarefield



Richard Boscardin



John Zarrella